



## Policy for the loan of Library of Things Approved September 11, 2023

The *Library of Things* is a collection of non-traditional library items available to Berkeley Heights resident cardholders and paid cardholders age 18+ who are in good standing. Some items are an individual piece, while others are kits, with multiple pieces and can include books. All items within the tote bag are considered 1 Library of Thing kit.

- Any item in the *Library of Things* collection are available at the Circulation Desk on a first-come, first-serve basis from the time of opening until 15 minutes before closing
- Loan period is 7 days and items cannot be renewed. A returned items must remain available in the Library for 24 hours before the same patron, or another person living in the same household, may check it out again.
- Overdue charge of \$10 per day will be charged with a maximum of \$200.
- Library of Things checkout limit is one per household, excluding Toniebox Audioplayer kit, which will allow for 1 audio player plus 4 Tonie characters per checkout as the household limit.

**IMPORTANT:** Items in the *Library of Things* are fragile and must be returned at the Circulation Desk and not in the book drop. Items returned in the book drop will result in a \$10 fine plus any damages which might incur. The patron is responsible for any changes in condition while the item is in the patron's care. Patrons will be charged the current replacement cost of any item lost or damaged.

The Library reserves the right to refuse lending these items to patrons who have lost or damaged equipment or who are repeatedly late returning Library of Things items. The Library is not responsible for any liability, damages, or expenses resulting from the use or misuse of these items, connection of electronic devices, or networks, data loss resulting from use of these items. The Library is not responsible for information accessed using the items or for personal information shared over the Internet. Engaging in any behavior meant to harm another person, such as cyber bullying, or use of the hotspots or tablets to access websites which are illegal or contain illegal content when using the device will result in loss of borrowing privileges.