

BOARD OF TRUSTEES FREE Public Library of Berkeley Heights  
2021 Reorganization Meeting – January 7, 2021

Prepared: January 8, 2021  
Approved: February 8, 2021

This meeting was contained on a list of meetings approved on December 9, 2019. Advance notice has been advertised in the Courier News, Star Ledger, posted BHPL's website and forwarded to Tapinto Berkeley Heights, and the Clerk's Office. This meeting will be conducted by Zoom.

The meeting was called to order by Linda Nessenson at 7:03 PM.

Present: Linda Nessenson, Diane O'Halloran, Ann Bunyaner, Donna Boyd, Superintendent's Alternate Diane Azalone

Absent: Sheila Buthe, Mayor's Alternate Kevin Hall

Also Present: Stephanie Bakos, Director; Laura Fuhro, Assistant Director.

Introduction of Board Members: Diane O'Halloran has been reappointed for a 5-year term

Nessenson asked that the election of officers, selection of MUF delegates, and selection of standing committees be moved down in the agenda.

Election of Officers: Moved down in agenda

Selection of MUF Delegate: Moved down in agenda

Standing Committees: Moved down in agenda

Selection of Official Newspapers: Courier News and Star Ledger – Bunyaner moved to approve the Courier News and Star Ledger as the official newspapers. Boyd seconded and the motion was approved unanimously.

Designate Official Bank Accounts: (attached) – Bunyaner moved to approve the designated bank accounts. O'Halloran seconded and the motion was approved unanimously

Reappointment of Attorney: The selection of Eugene Huang of Wiley, Malehorn, Sirota & Raynes was approved unanimously following a motion by Bunyaner, seconded by Boyd. Auditor 2021: Tim Vrabel has retired. Bakos will prepare a list of auditors to be interviewed.

Secretary's Report: Boyd requested a change of wording, replacing "walked through" with "have seen" in line one under Board Reports. O'Halloran corrected "set" to "sent" under Director's Report. Bunyaner asked that "bills" be corrected to "checks" under "The Bills list examined". Nessenson called for a motion to accept the December 2020 Minutes as corrected. Bunyaner so moved. Azalone seconded the motion and it passed unanimously.

Treasurer's Report: Petty Cash (\$100) will be reinstated when a check is received from Treasurer's Office. The bill list was revised to include additional payments related to 29 Park Avenue. The report was approved unanimously following a motion by Bunyaner and seconded by Boyd.

Correspondence and Gifts: Donations were received from Mr. and Mrs. Bolden, Mr. and Mrs. Voss, and Margaret Gonzales.

Board Reports: Boyd will send pictures of 29 Park Ave. to Board members. Nessenson provided progress updates on furniture and shelving. Bakos asked Board members to report 2020 training completed before the PCSA report.

Citizen Hearing on Agenda: none

Director's Report: Bakos distributed the December and Annual Circulation Reports.

Liaison Reports: Azalone provided updates on school scheduling (open, hybrid, remote).

Old Business: Nessenson reported that the Shared Space Agreement is progressing.

New Business: Bakos reported that the 2021 Budget and Pay-to-Play will be tabled until February.

Public Hearing: No members of public present.

Executive Session: No session needed.

Election of officers: Following discussion, Nessenson asked for a motion to continue with the current officers until the new library opens. Bunyaner moved to continue with the current officers until the new library opens. Azalone seconded the motion and it passed unanimously. Nessenson will serve as President, Boyd as Vice President, Buthe as Secretary, and Bunyaner as Treasurer.

Selection of MUF Delegate - Boyd moved that O'Halloran continue as MUF delegate. Azalone seconded the motion and it passed unanimously.

Selection of standing committees: Nessenson asked for a motion to continue with the same standing committee members. Bunyaner so moved, Boyd seconded the motion and it passed unanimously.

Facilities – Nessenson, Boyd, Bunyaner (Technology and B&G included in Facilities during transition period)

Marketing – Boyd, Buthe

Finance – Bunyaner (as Treasurer)

MUF Representative – Diane O'Halloran

Foundation – O'Halloran

Adjournment: There being no further business the meeting adjourned at 8:31 pm.